

## Schedule of Fees and Charges 2017

- ❖ This schedule should be read in conjunction with NEBDN’s Fees and Invoicing Policy.
- ❖ Accredited course providers should also refer to the Course Provider Guide to NEBDN Administration.
- ❖ Fees listed under all ‘Admissions’ sections are directly chargeable/invoiced to accredited course providers (not candidates).
- ❖ Except where stated, fees are not refundable and cannot be transferred between candidates.
- ❖ We will accept direct payment from candidates for products and services listed under the ‘Assessments & Awards’ section only.
- ❖ Queries about the information in this schedule should be emailed to [accounts@nebdn.org](mailto:accounts@nebdn.org)

<b>ADMISSIONS: Registration fee<sup>1</sup></b> (fee charged to course provider per new candidate registered with NEBDN)	<b>Fee</b>
National Diploma in Dental Nursing	£485
Certificate in Dental Implants Nursing	£195
Certificate in Dental Radiography	£195
Certificate in Oral Health Education	£195
Certificate in Orthodontic Dental Nursing	£195
Certificate in Special Care Dental Nursing	£195
Certificate in Dental Sedation Nursing	£195
Award in Intravenous Sedation Dental Nursing	£195
Award in Inhalation Sedation Dental Nursing	£195

<b>ADMISSIONS: Administrative charges to course providers</b>	<b>Fee</b>
Deferral of candidate to a different exam date – all exams <i>except</i> National Diploma OSCE	£30
Deferral of candidate to a different exam date – National Diploma OSCE only ( <i>EMC must be approved before deferral accepted</i> ) <sup>2</sup>	£150
Late fee – Candidate Registration Form(s) ( <i>per batch</i> ) <sup>3</sup>	£100
Late fee – exam entry documentation ( <i>per candidate</i> ) <sup>4</sup>	£100
Top up from the Award in Dental Inhalation or Dental Intravenous Sedation Nursing to the Certificate in Dental Sedation Nursing. <i>The fee will be invoiced to course providers at the point of NEBDN receiving the completed RoC.</i>	£100

<sup>1</sup> Registration fee is a one-off fee charged to course providers per candidate registered with NEBDN. The fee is not refundable and not transferrable between candidates.

<sup>2</sup> The OSCE is part II of the National Diploma in Dental Nursing examination. Deferral of OSCE is therefore only allowed in exceptional circumstances. Refer to EMC Policy for full details.

<sup>3</sup> Course providers - refer to Course Provider Guide to NEBDN Administration for full details.

<sup>4</sup> Course providers - refer to Course Provider Guide to NEBDN Administration for full details.

<b>ADMISSIONS: Resit fee / DNA Resit fee<sup>5</sup></b> (fee charged to course provider per resit candidate entered for exam)	<b>Fee</b>
National Diploma in Dental Nursing – written examination	£125
National Diploma in Dental Nursing – OSCE	£300
Certificate in Dental Implants Nursing	£175
Certificate in Dental Radiography	£175
Certificate in Oral Health Education	£175
Certificate in Orthodontic Dental Nursing	£175
Certificate in Special Care Dental Nursing	£175
Certificate in Dental Sedation Nursing	£175
Award in Intravenous Sedation Dental Nursing	£175
Award in Inhalation Sedation Dental Nursing	£175

<b>ASSESSMENT &amp; AWARDS: Products and services</b>	<b>Fee</b>
Replacement candidate notice	£10
Replacement qualification certificate ( <i>supplied within 28 days of order</i> )	£50
Certified letter (confirmation of award) ( <i>supplied within 28 days of order</i> )	£25
Priority service for replacement certificate/certified letter ( <i>supplied within 7 days of order</i> )	£25 <b>plus</b> cost of replacement certificate/certified letter
Badge – NEBDN National Diploma in Dental Nursing	Free of charge to newly qualified NEBDN candidates <sup>6</sup>
Badge – NEBDN post-registration qualifications ( <i>qualification specific</i> )	£15
Replacement badge – NEBDN National Diploma or Certificate in Dental Nursing	£20
Replacement badge – NVQ/SVQ/VRQ ( <i>qualifications awarded up to June 2012 only</i> )	£20
Qualification buckle with yellow petersham belting	£30
Post-exam result – clerical check	£30
Post-exam result – Candidate Performance Report (only available for OSCE exam)	£50
Appeal <sup>7</sup>	£50

<sup>5</sup> DNA Resit candidates are candidates who did not attend the target examination that they were entered for and who had not been deferred to a different exam date by their course provider.

<sup>6</sup> Badge is sent with certificate to candidates who have passed both parts of the National Diploma in Dental Nursing examination.

<sup>7</sup> Fee is refunded if appeal is upheld. Refer to Appeals Policy for full details.