



## NEBDN Schedule of Fees and Charges 2023/24

- ❖ This schedule should be read in conjunction with NEBDN's Fees and Invoicing Policy.
- ❖ Accredited Centres should also refer to the Centre Guide to NEBDN Administration.
- ❖ Fees listed under all 'Admissions' sections are directly chargeable/invoiced to accredited Centres (not Learners).
- ❖ Centres have 48 hours from date of invoice to query any items, including mistakes and withdrawn Learners. Following the 48-hour grace period all fees will be payable.
- ❖ Except where stated, fees are not refundable and cannot be transferred between Learners.
- ❖ We will accept direct payment from Learners for products and services listed under the 'Assessments & Awards' section only.
- ❖ Queries about the information in this schedule should be emailed to [accounts@nebdn.org](mailto:accounts@nebdn.org)

<b>ADMISSIONS: Registration fee<sup>1</sup></b> (fee charged to Centre per new Learner registered with NEBDN)	<b>Fee</b>
National Diploma in Dental Nursing	£510
Certificate in Dental Implants Nursing	£205
Certificate in Dental Radiography	£205
Certificate in Oral Health Education	£205
Certificate in Orthodontic Dental Nursing	£205
Certificate in Special Care Dental Nursing	£205
Certificate in Dental Sedation Nursing	£205
Award in Intravenous Sedation Dental Nursing	£205
Award in Inhalation Sedation Dental Nursing	£205
Certificate in Fluoride Varnish Application	£95

<b>ADMISSIONS: Administrative charges to Centres</b>	<b>Fee</b>
Deferral of Learner to a different exam date – all exams <i>except</i> National Diploma OSCE <b>(Up to 4 weeks before the exam date, afterwards will be charged the late deferral fee)</b>	£35
Deferral of Learner to a different exam date – National Diploma OSCE only ( <i>EC must be approved before deferral accepted</i> ) <sup>2</sup> <b>(Up to 4 weeks before the exam date, afterwards will be charged the late deferral fee)</b>	£150
Late fee – Deferral of Learner within 4 weeks of exam date – all exams <i>except</i> National Diploma OSCE	£150
Late fee – Deferral of Learner within 4 weeks of exam date – National Diploma OSCE only	£300
Late fee – Learner Registration Form(s) ( <i>per booking form</i> ) <sup>3</sup>	£100

Late fee – Exam entry documentation ( <i>per Learner</i> ) <sup>4</sup>	£100
Transfer of Learner to new Centre (payable by new Centre) <i>Registration of Learner to new Centre must be made within 7 working days of the withdrawal from the previous Centre, otherwise full registration fee is payable</i>	£125
Transfer from Award in Intravenous or Inhalation Sedation Dental Nursing to Certificate in Dental Sedation Nursing <i>Submission of completed Record of Competence and Tracking Document required</i>	£150
Reinstate withdrawn Learner (if RoE/RoC in date) <i>A request for reinstatement must be accompanied by an Extenuating Circumstances form, otherwise full registration fee is payable</i>	£125
New RoC/RoE	£50

<sup>1</sup> Registration fee is a one-off fee charged to Centres per Learner registered with NEBDN. The fee is not refundable and not transferrable between Learners.

<sup>2</sup> The OSCE is part II of the National Diploma in Dental Nursing examination. Deferral of OSCE is therefore only allowed in Extenuating Circumstances. Refer to EC Policy for full details.

<sup>3</sup> Centres - refer to Centre Guide to NEBDN Administration for full details.

<sup>4</sup> Centres - refer to Centres Guide to NEBDN Administration for full details.

<b>ADMISSIONS: Resit fee/DNA Resit fee<sup>5</sup></b> (fee charged to Centres per resit Learner entered for exam)	<b>Fee</b>
National Diploma in Dental Nursing – written examination	£150
National Diploma in Dental Nursing – OSCE	£300
Certificate in Dental Implants Nursing	£150
Certificate in Dental Radiography	£150
Certificate in Oral Health Education	£150
Certificate in Orthodontic Dental Nursing	£150
Certificate in Special Care Dental Nursing	£150
Certificate in Dental Sedation Nursing	£150
Award in Intravenous Sedation Dental Nursing	£150
Award in Inhalation Sedation Dental Nursing	£150

<b>Products and services</b>	<b>Fee</b>
Replacement qualification certificate	£50
Certified letter (confirmation of award)	£35
Priority service for replacement certificate/certified letter ( <i>supplied within 7 days of order</i> )	£75 (currently unavailable)
Badge – NEBDN National Diploma in Dental Nursing	Free of charge to newly qualified NEBDN Learners <sup>6</sup>
Badge – NEBDN post-registration qualifications ( <i>qualification specific</i> )	Free of charge to newly qualified NEBDN Learners <sup>6</sup>
Replacement badge – NEBDN National Diploma or Certificate in Dental Nursing	£20
Replacement badge – NVQ/SVQ/VRQ ( <i>qualifications awarded up to June 2012 only</i> )	£20
Qualification buckle with yellow petersham belting	£30
Appeal (fee is refunded if upheld) <sup>7</sup>	£50
Accreditation fee for new Centres	£500

<sup>5</sup> DNA Resit Learners are Learners who did not attend the target examination that they were entered for and who had not been deferred to a different exam date by their Centre.

<sup>6</sup> Badge is sent with certificate to Learners who have passed both parts of the National Diploma in Dental Nursing examination or a post-registration qualification.

<sup>7</sup> Fee is refunded if appeal is upheld. Refer to Appeals Policy for full details.