

Schedule of Fees and Charges 2019

- ❖ This schedule should be read in conjunction with NEBDN’s Fees and Invoicing Policy.
- ❖ Accredited course providers should also refer to the Course Provider Guide to NEBDN Administration.
- ❖ Fees listed under all ‘Admissions’ sections are directly chargeable/invoiced to accredited course providers (not candidates).
- ❖ Except where stated, fees are not refundable and cannot be transferred between candidates.
- ❖ We will accept direct payment from candidates for products and services listed under the ‘Assessments & Awards’ section only.
- ❖ Queries about the information in this schedule should be emailed to accounts@nebdn.org

ADMISSIONS: Registration fee¹ (fee charged to course provider per new candidate registered with NEBDN)	Fee
National Diploma in Dental Nursing	£485
Certificate in Dental Implants Nursing	£195
Certificate in Dental Radiography	£195
Certificate in Oral Health Education	£195
Certificate in Orthodontic Dental Nursing	£195
Certificate in Special Care Dental Nursing	£195
Certificate in Dental Sedation Nursing	£195
Award in Intravenous Sedation Dental Nursing	£195
Award in Inhalation Sedation Dental Nursing	£195

ADMISSIONS: Administrative charges to course providers	Fee
Deferral of candidate to a different exam date – all exams <i>except</i> National Diploma OSCE	£30
Deferral of candidate to a different exam date – National Diploma OSCE only (<i>EMC must be approved before deferral accepted</i>) ²	£150
Late fee – Candidate Registration Form(s) (<i>per batch</i>) ³	£100
Late fee – exam entry documentation (<i>per candidate</i>) ⁴	£100
Transfer from Award in Intravenous or Inhalation Sedation Dental Nursing to Certificate in Dental Sedation Nursing <i>submission of completed Record of Competence and Tracking Document required</i>	£100

¹ Registration fee is a one-off fee charged to course providers per candidate registered with NEBDN. The fee is not refundable and not transferrable between candidates.

² The OSCE is part II of the National Diploma in Dental Nursing examination. Deferral of OSCE is therefore only allowed in exceptional circumstances. Refer to EMC Policy for full details.

³ Course providers - refer to Course Provider Guide to NEBDN Administration for full details.

⁴ Course providers - refer to Course Provider Guide to NEBDN Administration for full details.

ADMISSIONS: Resit fee / DNA Resit fee⁵ (fee charged to course provider per resit candidate entered for exam)	Fee
National Diploma in Dental Nursing – written examination	£125
National Diploma in Dental Nursing – OSCE	£300
Certificate in Dental Implants Nursing	£175
Certificate in Dental Radiography	£175
Certificate in Oral Health Education	£175
Certificate in Orthodontic Dental Nursing	£175
Certificate in Special Care Dental Nursing	£175
Certificate in Dental Sedation Nursing	£175
Award in Intravenous Sedation Dental Nursing	£175
Award in Inhalation Sedation Dental Nursing	£175

ASSESSMENT & AWARDS: Products and services	Fee
Replacement candidate notice	£10
Replacement qualification certificate (<i>supplied within 28 days of order</i>)	£50
Certified letter (confirmation of award) (<i>supplied within 28 days of order</i>)	£25
Priority service for replacement certificate/certified letter (<i>supplied within 7 days of order</i>)	£25 plus cost of replacement certificate/certified letter
Badge – NEBDN National Diploma in Dental Nursing	Free of charge to newly qualified NEBDN candidates ⁶
Badge – NEBDN post-registration qualifications (<i>qualification specific</i>)	£15
Replacement badge – NEBDN National Diploma or Certificate in Dental Nursing	£20
Replacement badge – NVQ/SVQ/VRQ (<i>qualifications awarded up to June 2012 only</i>)	£20
Qualification buckle with yellow petersham belting	£30
Post-exam result – clerical check	£30
Post-exam result – Candidate Performance Report (only available for OSCE exam)	£50
Appeal ⁷	£50

⁵ DNA Resit candidates are candidates who did not attend the target examination that they were entered for and who had not been deferred to a different exam date by their course provider.

⁶ Badge is sent with certificate to candidates who have passed both parts of the National Diploma in Dental Nursing examination.

⁷ Fee is refunded if appeal is upheld. Refer to Appeals Policy for full details.